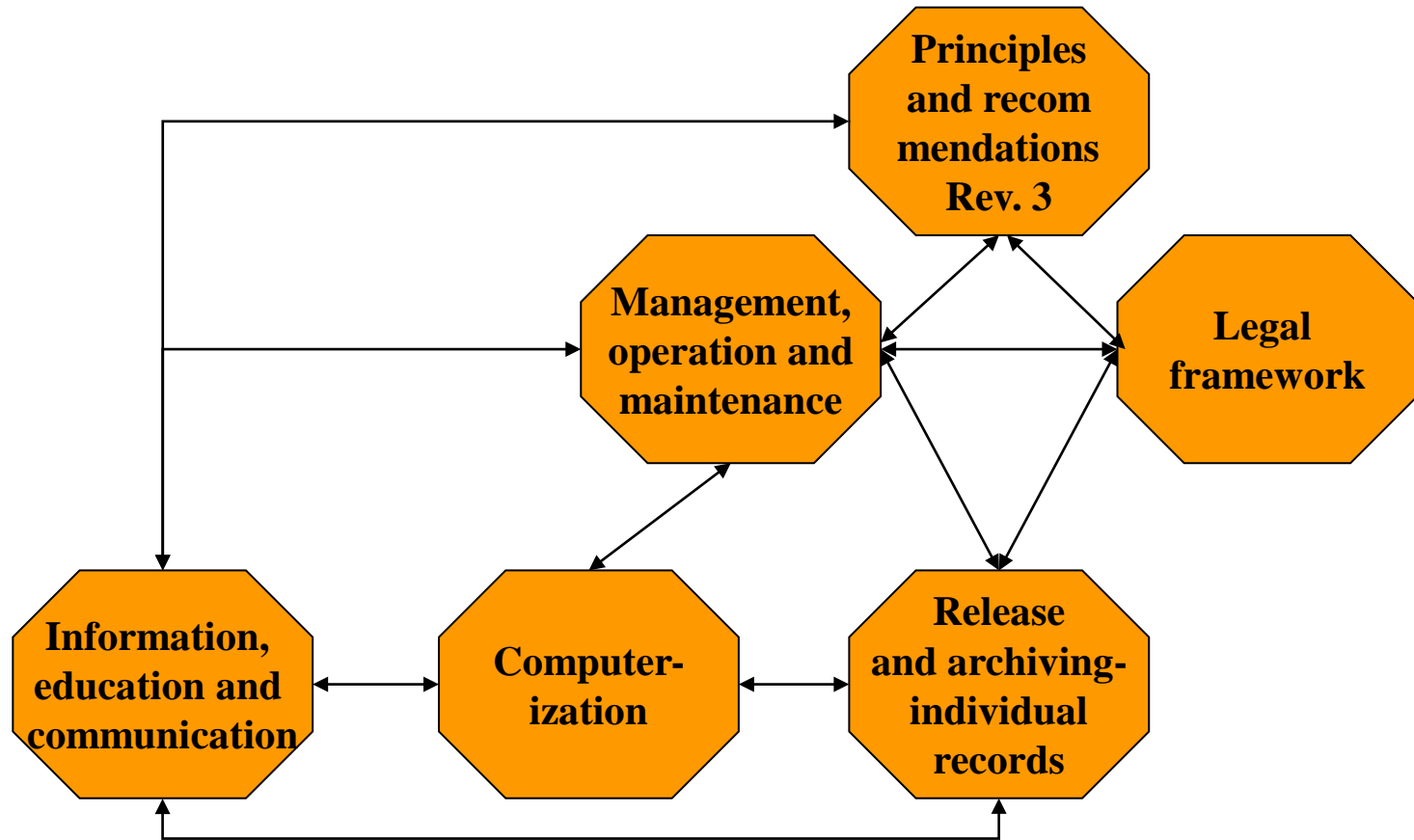# Overview of references

Methodological framework- publications

Methodological framework

Principles and Recommendations for Vital Statistics System, Rev.3

Definitions

Sources of data

Core and additional topics

Data collection and processing

Analysis

Dissemination

Use

Methodological framework

☐ Handbook on Civil Registration and Vital Statistics: Preparation of a Legal Framework

- ■ Theory of civil registration
- ■ Legal events and acts
- ■ Civil registration function
- ■ Structure and organization
- ■ Jurisdiction
- ■ Human rights and civil registration
- ■ Model Civil Registration Law

Methodological framework

☐ Handbook on Civil Registration and Vital Statistics: Management, Operation and Maintenance

- ■ Centralized, decentralized and local civil registration systems
- ■ Management
- ■ Operational functions and activities
- ■ Maintenance of civil registration

and vital statistics components

- ■ Integrating civil registration

and vital statistics

Methodological framework

- Local registrar
  - Crucial component of the system
  - Full time employment
  - Civil servant
  - Legal knowledge
  - Responsibilities
    - Recording events
    - Compliance with the law
    - Checks accuracy of data
    - Preservation and custody of records
    - Interaction with the public
    - Statistical reports
    - Certified copies
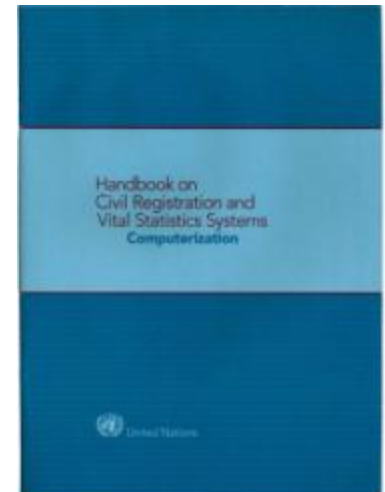   - Maintain confidentiality

Methodological framework

☐ Handbook on Civil Registration and Vital Statistics: Developing Information, Education and Communication

- Developing national programmes for information, education and communication
- Setting goals
- Identification of target groups
- Strategy and methods
- Resource mobilization
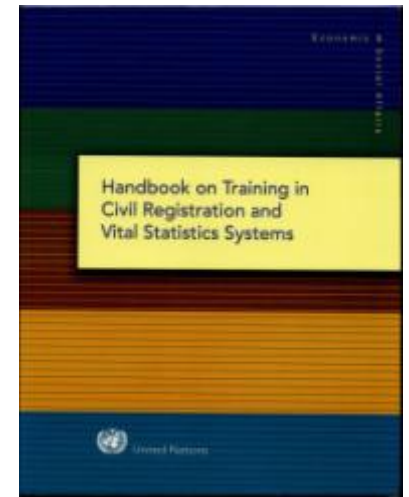- Implementation of a campaign

Methodological framework

☐ Handbook on Civil Registration and Vital Statistics: Computerization

- Computation/automation in civil registration
- Problems, obstacles
- Purpose
- Organization
- Civil registration register
- System functionality

Methodological framework

☐ Handbook on Training in Civil Registration and Vital Statistics Systems

- Modular training handbook
- Cross-referencing all the other handbooks
- Questions, exercises
- National examples

Handbook on Training in Civil Registration and Vital Statistics Systems

Methodological framework

☐ Handbook on Archiving

- ■ Protocols for archiving of individual records
- ■ Protocols for retrieving of individual records
- ■ Archiving structures