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ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

STATISTICAL INSTITUTE FOR ASIA AND THE PACIFIC (SIAP)

Regional Course on Statistical Business Registers:
Making better use of administrative data
10 – 13 December 2017, Tehran, Islamic Republic of Iran

Daily programme

Sunday, 10 December 2017	
8:30 – 9:00	**Arrival and participant registration**
9:00 – 10:00	**Opening Ceremony** • SIAP • SCI
10:00 – 10:15	**Coffee break (15 min)**
10:15 – 10:30	Objectives of the course and expectations from participants
Special session: Best practices and the Australian SBR	
10:30 – 11:30	**Best practices and the Australian SBR** • The ideal SBR • Discussion of the Australian SBR
Module 1: Understanding the role of SBRs	
11:30 – 12:00	**The Islamic Republic of Iran's National Project on Building a Comprehensive Statistical Registers System** • Presentation • Discussion
12:00 – 13:00	**Lunch break (1 hour)**
13:00 – 13:45	**1.1 Roles of the SBR** • Outputs, uses and users of SBRs • Issues: confidentiality, access and dissemination
Module 2: Design considerations	
13:45 – 14:30	**2.1 Coverage and units** • Coverage of the SBR • Units in the SBR
14:30 – 14:45	**Coffee break (15 min)**
14:45 – 16:00	**Group exercise: SBR coverage and units**

Monday, 11 December 2017
Module 2: Design considerations (continued)
9:00 – 9:30   **Case study from Armenia** • Presentation • Discussion
9:30 – 10:15   **2.2 Characteristics of units** • Identification/contact characteristics • Economic/stratification characteristics • Demographic characteristics • Linking characteristics
10:15 – 10:30   **Coffee break (15 min)**
10:30 – 11:15   **Exercise: characteristics of units**
Module 3: Use of administrative data
11:15 – 12:00   **3.1 Obtaining administrative data** • Selecting data sources • Communicating with data providers • Combining data from multiple sources
12:00 – 13:00   **Lunch break (1 hour)**
13:00 – 13:30   **Case study from Georgia** • Presentation • Discussion
13:30 – 14:15   **3.2 Addressing issues with administrative data** • Coverage issues • Issues with quality of source data
14:15 – 14:45   **Case study from Azerbaijan** • Presentation • Discussion
14:45 – 15:00   **Coffee break (15 min)**
15:00 – 16:00   **Group exercise: making better use of administrative data**

Tuesday, 12 December 2017	
Module 4: Issues in maintaining SBRs	
9:00 – 9:30	**Presentation from the Statistical Centre of Iran** • Presentation • Discussion
9:30 – 10:15	**4.1 Maintenance procedures** • Principles of maintenance • Changes to characteristics • Demographic events
10:15 – 10:30	**Coffee break (15 min)**
10:30 – 11:15	**4.2 Profiling** • Profiling practices • Case study
Module 5: Use of SBRs for economic surveys	
11:15 – 12:00	**5.1 Survey frame methodology** • Drawing sampling frames • Dealing with frame errors
12:00 – 13:00	**Lunch break (1 hour)**
13:00 – 13:30	**Case study from Tajikistan** • Presentation • Discussion
13:30 – 14:15	**5.2 Example of using an SBR for an economic survey**
14:15 – 14:45	**Case study from Kyrgyzstan** • Presentation • Discussion
14:45 – 15:00	**Coffee break (15 min)**
15:00 – 16:00	**Exercise: maintenance procedures and survey frame methodology**

Wednesday, 13 December 2017	
Module 6: Issues in assuring quality of SBRs	
9:00 – 9:30	**Case study from Kazakhstan** • Presentation • Discussion
9:30 – 10:15	**6.1 Quality improvement** • Dimensions of quality and quality indicators • Correction of errors in the SBR • SBR improvement surveys
10:15 – 10:30	**Coffee break (15 min)**
10:30 – 11:00	**Case study from Mongolia** • Presentation • Discussion
11:00 – 12:00	**Group exercise and presentations: SBR quality improvement**
12:00 – 13:00	**Lunch break (1 hour)**
13:00 – 13:15	**Finishing group presentations: SBR quality improvement**
Special session: use of SBRs for business demography and entrepreneurship statistics	
13:15 – 14:00	**Business demography and entrepreneurship statistics** • Overview of business demography and entrepreneurship statistics • Case study
14:00 – 14:30	**Future directions for training on Statistical Business Registers in Asia and the Pacific**
14:30 – 14:45	**Coffee break (15 min)**
14:45 – 15:30	**Closing**