

UNITED NATIONS  
ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC  
STATISTICAL INSTITUTE FOR ASIA AND THE PACIFIC (SIAP)

**Experts Meeting on Skills Framework and Training Needs Assessment Tools**

5 September 2014, Tsukuba, Ibaraki Prefecture, Japan

**Provisional Agenda (as of 22 August 2014)**

- 09.00 – 09.30**                      **Agenda item 1- Setting the Stage**
- 1a)    Overview, objectives and adoption of the agenda of the meeting
- Margarita Guerrero, SIAP Director
- 1b)    Selecting the chair
- 09.30 – 12.00**                      **Agenda item 2- Recommendations on guiding principles for developing a Core Skills Framework (CSF)**
- 2a)    *Developing and utilizing CSF*
- Presentation by SIAP: SIAP core skills framework
  - Presentation by ECA: CSF on agricultural and rural statistics in Africa
  - **Roundtable:** Experts' contributions— Each country expert to share *principles applied* in development and use of core skills framework in their respective organizations
- 2b)    *Plenary discussion:* Recommendations on what principles should guide the work of developing a CSF that will be used for both training needs assessment and developing human resource development programmes for agricultural and rural statistics
- 2c)    *Summary of recommendations by the Chair*
- 10.15 – 10.30                      Break
- Agenda item 2 (continued and completed)**
- 12.00 – 13.30**                      **Lunch Break**

13.30 – 16.30

**Agenda item 3- Recommendations on guiding principles for developing Training Needs Assessment (TNA) tools**

- 3a) *Existing practices and experiences on TNA*
- Presentation by ECA : TNA on agricultural and rural statistics in Africa
  - Presentation by SIAP: Asia-Pacific Regional TNA Survey of the Working Group on Coordination of Statistical Training
  - **Roundtable:** Experts' contributions— Each expert to share *principles applied* in designing and carrying out TNA and utilization of results
- 3b) *Plenary discussion:* Recommendations on what principles should guide the work of developing TNA tools to be used for identifying gaps and priorities in improving agricultural and rural statistics
- 3c) *Summary of recommendations* by the Chair

14.30 – 14.45

Break

**Agenda item 3 (continued and completed)**

16.30 – 16:45

**Closing of the Meeting**