

Terms of reference of the Network's Sub-Group on Gender Statistics

During the "Seventh Workshop on Forging Partnerships for Statistical Training in Asia and the Pacific: Effective Collaboration for Increasing Availability, Access and Use of Quality Gender Statistics", participants identified key training priorities and formulated the terms of reference, as per the paragraphs below.

a) Roles and Responsibilities

In line with the key priorities of the Network, which also align with the overall goal of the MEWGC's programme (Gender statistics are available and analyzed to inform policy making, advocacy, and accountability for delivering gender equality and women's empowerment in Asia and the Pacific), the Sub-group shall support the regional development and implementation of training on gender statistics by:

- Facilitating information-sharing regarding training on the production, dissemination and use of gender statistics for SDG monitoring;
- Promoting coordination among gender statistics training providers, particularly at national and regional levels, but also with the global statistical system as needed, by facilitating access to:
 - o available and planned training on the production, dissemination and use of gender statistics for SDG monitoring in Asia and the Pacific;
 - o available training resources including financial, experts and trainers and training materials
- Contributing to the development of training programmes and training materials on gender statistics that address current gaps in training needs for the Asia-Pacific region. These might include the development of specific training curricula or the integration of gender across existing statistical training;
- Promoting collaborative implementation of training programmes on gender statistics among training providers in the Asia-Pacific region.

b) Functions

To fulfill the sub-group's roles and responsibilities, its functions shall include:

- To convene regularly, in person or remotely, to share information, review updates and discuss progress and challenges regarding the subgroup's work programme and other training initiatives on gender data production, dissemination and use;
- To formulate and implement an advocacy strategy to highlight the importance of standalone training on gender statistics, as well as the integration of gender across existing statistical training
- To develop and maintain a repository of training resources and training experts on gender statistics;
- To assess gender statistics training needs in countries in the region, at national and sub-national levels, including through dialogue with users;
- To develop a set of priority areas on gender statistics training in Asia and the Pacific based on needs assessment;
- To carry out a mapping of existing training resources and training needs and priority areas;

- To design practical guidelines for the implementation of training on gender statistics in the region, including information on priority training programmes, content, level, profile of participants, duration, modality of training, language considerations, level and profile of participants, and potential implementing partners.

c) Composition

The Subgroup shall comprise gender data users, producers, trainers and external stakeholders involved in the production and use of gender statistics. Among others, stakeholders might include national statistical offices, training institutes, ministries of women, health, labour, planning and other relevant ministries, academic institutions, civil society organizations and development partners. For the selection of members of the Subgroup, consideration shall be given to the following criteria:

- Balanced representation of gender data users and producers;
- A maximum of 20 members, including both institutional and independent expert memberships;
- Representatives from MEWGC pathfinder countries should be granted the possibility of membership when requested;
- All existing specialized gender statistics training centers should be granted the possibility of membership if desired, within and beyond the region;
- Members should represent, ideally, all four ESCAP sub-regions;
- Members shall have expertise on training curriculum development, training delivery, gender data production or gender data use.
- Institutional members are expected to have decision-making responsibilities within their own organizations, particularly regarding the implementation of training

d) Modality

Similar to other Subgroups within the Network, the group will be chaired by a Chief Statistician of one of its members. The chair will be selected as a result of a members vote among those who volunteer. The vote will take place only if more than one person volunteers and it will happen during the annual meeting of the Network. Chairing responsibilities will rotate once a year. Un Women's Regional Office for Asia and the Pacific will act as the group's Secretariat by convening meetings as needed, supporting some of the group's logistical costs and facilitating information sharing among the members. To achieve its objectives, the group might consider the creation of task teams that will be in charge of key deliverables. All the subgroup's results will be reported to the Network at least once a year, during the annual Network's meeting.

Initial workplan for the Subgroup

Discussions held during the workshop highlighted a set of activities that should conform the Subgroup's initial workplan (to be completed between 2018 and 2021) in an effort to achieve its key responsibilities and functions. Namely,

- a) Calendar of events: The Subgroup should agree on a tentative calendar of events and calendar management modalities to ensure periodic coordination meetings of the group take place on a timely manner.

- b) **Training needs and resource mapping:** The Subgroup should develop a questionnaire for distribution across national statistical offices, line ministries, training institutions, academia, civil society and other relevant stakeholders to assess existing training needs pertaining to gender statistics for SDG monitoring in Asia and the Pacific. Particular attention should be paid to training areas in connection with the MEWGC programme and ESCAP's Policy-Data Integration programme. A repository of existing training resources for the collection, dissemination and use of gender data should be developed in view of the questionnaire's responses. ESCAP will support in the dissemination of the questionnaire and UN Women will support on the management of responses.
- c) **Consultation on priority trainings:** In view of the findings distilled from the questionnaire's responses, a consultation will be set up with the support of UN Women and SIAP so members of the Subgroup can decide on a key set of priority areas for gender statistics training.
- d) **Handbook on training on gender statistics for SDG monitoring:** Based on the priority areas, a handbook will be prepared by the Subgroup with specific guidelines on how to implement related training in each of the areas.
- e) **Curricula development:** A literature review of existing information will enable the subgroup to develop model curricula comprising all the priority areas and to conduct testing in select training institutions.
- f) **Advocacy:** in parallel to the implementation of the other activities, the Subgroup shall develop an advocacy plan to promote the integration of gender across existing and new statistical training initiatives, and to highlight the need to implement specialized training on gender statistics. The advocacy plan might include participation in existing statistical events, convening of user-producer dialogues, and the organization of a workshop to present a model curriculum for training on gender statistics once finalized.

The development and implementation of the activities envisaged on the proposed initial workplan shall be preceded by an organizational meeting of the subgroup on gender statistics training, which will take place in XXXX in XXXX, XXXX.

Tentative details for the delivery of the initial workplan can be found in the table below:

(TABLE)

Output	Key activities	Completion date	Lead agency	Resources needed	UN Women's contribution
Organizational meeting of the Subgroup					Meeting logistics and costs
Calendar of events					Management of calendar, including correspondence and reminders, in support of Chair

Training needs and resources mapping					Support on questionnaire design and management of results (including analysis)
Consultation on priority trainings					Meeting logistics, costs and preparation of background materials
Handbook on training on gender statistics for SDG monitoring					Coordination/secretariat role. Financial and technical support for meetings and dissemination through UN Women's channels
Curricula development					Financial support for meetings and secretariat role for coordination
Advocacy					Financial and logistic support for events and materials