

Report of the Fourth Meeting of the Network for the Coordination of Statistical Training in Asia and the Pacific

Summary

The fourth meeting of the Network for the Coordination of Statistical Training in Asia and the Pacific was held in Chiba, Japan on 12 September 2018, attended by twenty five participants from sixteen countries and UNSD, UN Women and SIAP including the Chair of the Network.

The Network discussed and approved the terms of reference (TOR) of the subgroup on gender statistics, reviewed the possible development of the Training Needs Assessment (TNA) survey and discussed the modality of accreditation of training on official statistics.

The Network also observed Global Network of Institution for Statistical Training (GIST) and recent discussion on economic statistics.

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I. Background

1. In September 2013, the Bureau of the Committee on Statistics established the Network for the Coordination of Statistical Training in Asia and the Pacific, with a mandate to act as a facilitator of information-sharing and of coordination among statistical training institutes in the region.

2. The 3rd meeting of the Network held on 5 December 2017 reviewed its programme of work for 2016-2017 endorsed by the Committee during its fifth session in December 2016. The meeting identified and further discussed factors which were thought to have impacted the delivery of 2016-2017 programme of work.

3. While encouraging all Network members to participate in activities depending on their interest, the meeting agreed to create a team (also referred to as a subgroup) that is composed of willing Network members that will work within and support the objectives of Regional Program for Economic Statistics focusing on training in economic statistics.

4. Having examined the issues faced in delivery of training programmes and how the Network could best contribute in this regard, the meeting developed programme of work for 2018-2019.

5. The 4th meeting of the Network was held on 12th September 2018. Apart from overall review of the progress made, the Network had setting up of a subgroup on training for gender statistics as one of its agenda.

II. Decision and Recommendations of the Meeting

6. The Network approved the establishment of a subgroup on gender statistics and approved its TOR. It also recommended that membership of the subgroup would be on a voluntary basis, based on nominations received by interested parties. In the eventual case of receiving too many nominations, selection would be made based on country diversity and relevant skills of applicants. Interested countries are expected to nominate either representatives from national statistical offices, representatives from line ministries, personnel from training institutions, or representatives from civil society organizations with experience in producing or using gender statistics.

7. Likewise, the Network considered and appreciated the TNA survey conducted by SIAP for agriculture and rural statistics. The Network recommended that suitable adaptation of methodology used in this TNA survey be made for conduct in the area of economic statistics and gender statistics.

8. Also, the Network considered the issue of accreditation of official statistics courses on the recommendation of the Governing Council of SIAP. The Network recognized that it was not possible yet to undertake any accreditation of official statistics courses since although the statistical training institutions develop their courses in accordance with international standards but the country has to consider the country practices as well as the nature and level of knowledge of participants in a course. It is therefore not yet feasible to recommend uniform course content of various courses to be conducted by national statistical training institutions since this still needs further discussion and consideration. However, the Network recommended that SIAP should continue to develop its courses and share its contents with statistical training institutions for their suitable adaptation wherever feasible.

III. Summary of Proceedings

Session 1: Development of Gender Statistics

9. UN Women presented a TOR for the subgroup on gender statistics.

10. After some clarifications and amendments the Network approved the establishment of the subgroup on gender statistics and its TOR.

11. The subgroup shall be comprised of gender data users, producers and statistical training institutions. Among others, these might include representatives from national statistical offices, training institutes, ministries of women and other relevant ministries, academic institutions, civil society organizations and development partners. In addition, other stakeholders involved in the production and use of gender statistics might be invited to advise the subgroup occasionally and based on the topic of discussion.

12. For the selection of members of the subgroup, consideration shall be given to the following criteria:

- Representation of both gender data users and producers;
- A maximum of 15 members, at least 3 of which should be data users;

- Representatives from Making Every Women and Girl Count (MEWGC) pathfinder countries should be granted the possibility of membership when requested;
- All existing specialized gender statistics training centers should be granted the possibility of membership if desired, within and beyond the region;
- Members should represent, ideally, all four ESCAP sub-regions;
- Members shall have expertise on training curriculum development, training delivery, gender data production or gender data use;
- Preferably, institutional members will be expected to have decision-making power within their own organizations, particularly regarding broader training commitments.

13. Membership will only be considered if members commit to participate actively in the discussions and work of the subgroup.

14. Similar to other subgroups within the Network, each meeting of the subgroup will be chaired by one of its members in attendance. UN Women's Regional Office for Asia and the Pacific will act as the subgroup's secretariat by convening meetings as needed, supporting some of the subgroup's logistical costs and facilitating information sharing among the members. To achieve its objectives, the subgroup might consider the creation of task teams that will be in charge of key deliverables. Decisions and actions taken by the subgroup will be reported to the Network at least once a year, during the annual Network's meeting.

15. The process of establishing the subgroup membership shall be started in September 2018, when the draft TOR will be shared with potential members and an expression of interest is expected to be received before October 31st. Membership will be established based on country diversity and relevant skills and expertise of applicants. Interested countries are expected to forward their nomination to UN Women, the secretariat of the subgroup, either their national statisticians, representatives from line ministries, personnel from training institutions, or representatives from civil society organization with experience in producing or using gender statistics as member of the subgroup.

16. An organizational meeting shall take place approximately on 15 January 2019, where specific assignments for the subgroup and modalities of work will be agreed upon.

17. The second meeting of the subgroup will be held at the end of July 2019 to decide on key set of priority areas for gender statistics training. This consultation will be held with the support of UN Women and SIAP. During this meeting, the modalities for the development of training curriculum on gender statistics would also be finalized.

Session 2: Training Needs Assessment Tool

18. SIAP presented the results of the TNA survey on agricultural statistics and responded to queries and comments.

19. Suggestions were made to expand the use of similar survey for other targeted subject areas like economic statistics and gender statistics. Based on experience gained in conduct of the survey, SIAP informed that it would be better to allow a longer duration for the member states to respond to the survey questionnaire in future. It was also suggested that non-response/lack of adequate response could be reduced if the survey was introduced during a meeting with the national statistician or their representatives.

20. The Chair suggested that this TNA survey could be used as a basis and later modified to be used for the subgroups on economic statistics and on gender statistics. In addition, the target agency (data producers) could conduct orientation, preferably through face-to-face workshops rather than doing it through on-line, with other related agencies to obtain more complete responses to the questionnaire.

Session 3: Possible Modalities for Accrediting Courses on Official Statistics in the Region

21. SIAP presented the background and some examples for accreditation presently adopted in the field of official statistics.

22. While explaining the background of how accreditation on official statistics became an issue and acknowledging that this is a topic that still needs much deliberation, SIAP explained that there has been requests for a standard curriculum to be developed (as a guideline) for the training institutes within the region, so that the training courses could be aligned to the international standards and accepted practices. SIAP explained that while SIAP can share its training curriculum that is being used in its training courses, this would be different from accreditation of courses.

23. SIAP brought up the following questions for discussion to get views of the member states on the topic to be presented to the next SIAP Governing Council.

- ✓ Is accreditation regarding training of official statistics feasible? Is it desired by member states? Is it practical?
- ✓ What is (are) the benefit(s) of accreditation (if there are any) ?
- ✓ Who will be the accrediting authority? How is this to be different depending on which area of statistics?
- ✓ What will be the scope of accreditation? The course itself? Trainers? Training Institutes?

24. Some country members shared their accreditation system and their experiences in its conduct.

25. The Philippines and UN Women representatives agreed that there is possibility for 'regular' training courses to be standardized following the international standards.

26. On the other hand, Bangladesh, India, Iran and Thailand pointed out the difficulties in having common accredited training curriculum stating that their courses take into account various factors such as different background of people working on official statistics, dynamic characteristics of training courses and the fact that training courses are designed depending on what each country requires from its officials. These countries also expressed great difficulties in validating information of each training institution which would require an enormous amount of administrative work.

27. The Republic of Korea and Japan felt that accreditation is not feasible for training courses conducted by the country's national statistics offices through their national training institutions since these training courses are designed to address their own needs and preferences.

28. On query regarding the scope of accreditation that whether it would include also accreditation of training institutions and trainers, SIAP informed that present discussion is to be focused on the accreditation of training courses.

29. The Chair wrapped up the discussion stating that the accreditation was not obligatory and that, currently, accreditation was only being discussed as a possibility and today's discussion was to

get a feel of what was the opinion of members of the Network on the subject matter. The Network, however, recommended that the SIAP should continue to develop its courses and share its contents with statistical training institutions for their suitable adaptation wherever feasible.

Session 4: Global Network of Institution for Statistical Training (GIST)

30. UNSD gave presentation on the establishment of GIST and progress made so far.

31. The Chair explained that SIAP is a founding member of GIST and in addition, SIAP mentioned that GIST is like a Network of Networks.

32. UNSD mentioned that there is a need for further discussion for integration of the work between GIST and the Network as its objectives are similar and overlapping. UNSD stated that the Network has undertaken work in three areas-agriculture and rural statistics, economic statistics and gender statistics in the regional context, while GIST shall focus on all areas of official statistics in the global context. UNSD further said that it would use the information already collected by the Network if required by GIST for its work.

33. UNSD explained as GIST is in the stage of collecting information on availability of training facilities of the national training institutions and would also collect information on the training needs from national statistics offices. Most of the meetings of GIST are to be held through Skype. UNSD further said that there was no clarity regarding funding of activities to be undertaken by GIST since most of the activities of GIST are funded on voluntary basis by each member state or organization.

34. UNSD also informed that GIST was more of an information-sharing platform, that is, members would be required to share information about their work on a common platform so that other members may benefit from such information.

Session 5: Other Business

35. SIAP updated the Network on the progress of the subgroup on economic statistics, specifically on the development of the standard curriculum for economic statistics.

IV. Organization of the Meeting

A. Opening of the Meeting

36. The fourth meeting of the Network for the Coordination of the Network for the Coordination of Statistical Training in Asia and the Pacific was held in Chiba, Japan, on 12 September 2018.

37. The Chair of the Network, Ms. Zita Albacea officially opened the Fourth Meeting of the Network.

B. Attendance

38. The meeting was attended by twenty five participants from: Albania, Bangladesh, Georgia, India, Indonesia, Iran (Islamic Republic of), Japan, Kyrgyz Republic, Malaysia, Nepal, Pakistan, Philippines, Republic of Korea, Russian Federation, Thailand, UNSD, UN Women and SIAP including the Chair of the Network.

C. Adoption of the agenda

39. The meeting adopted the agenda as presented in the attached Annex I.

Annex I. Agenda of the Fourth Meeting of the Network for the Coordination of Statistical Training in Asia and the Pacific

Date/Time	Sessions and Events	Presenter
09:00-09:30	Registration	
09:30-09:50	Opening <ul style="list-style-type: none"> • Welcome message from SIAP • Welcome message from the Chair of the Network • Adoption of the Agenda 	<p>Mr. Ashish Kumar <i>Director, SIAP</i></p> <p>Ms Zita Villa Juan Albacea <i>Chair of the Network</i></p>
Group Photo and Coffee/Tea Break		
10:10-12:00	Session 1: Development of Gender Statistics <ul style="list-style-type: none"> • Establishment of the terms of reference (TOR) of the subgroup • Developing a work programme for the subgroup <ul style="list-style-type: none"> • Priority activities for 2019-2020 pertaining to gender statistics • Perspective of long-term plan for capacity building on gender statistics in the National Statistical Offices 	<p>Ms. Sara Duerto Valero, <i>Statistics Specialist, Regional Office for Asia and the Pacific, UN Women</i></p>
Luncheon hosted by the Government of Japan		

Date/Time	Sessions and Events	Presenter
13:30-14:15	Session 2: Training Needs Assessment Tool <ul style="list-style-type: none"> • Questionnaires and reports from countries on agricultural and rural statistics • Future Development 	Mr. Makoto Shimizu <i>Deputy Director, SIAP</i>
14:15-15:00	Session 3: Possible Modalities for Accrediting Courses on Official Statistics in the Region <ul style="list-style-type: none"> • Examples of accreditation 	<i>Deputy Director, SIAP</i>
Coffee/Tea Break		
15:15-16:00	Session 4: Global Network of Institution for Statistical Training (GIST) <ul style="list-style-type: none"> • Report of establishment and progress 	Mr. Ralf Becker <i>Chief, Statistical Capacity Management Section, UNSD</i>
16:00-16:30	Session 5: Other Business <ul style="list-style-type: none"> • Report of progress on economic statistics • Others 	<i>Deputy Director, SIAP</i>
16:30-16:40	Closing <ul style="list-style-type: none"> • Closing message from the Chair of the Network • Closing message from SIAP 	<i>Chair of the Network</i> <i>Director, SIAP</i>

Annex II. Terms of Reference of the Subgroup on Gender Statistics Training; Subgroup within the Network for the Coordination of Statistical Training in Asia and the Pacific

Quality gender statistics are essential to ensure accountability towards the commitments made within the 2030 Agenda, including the promise of leaving no one behind. To ensure data users and producers in Asia and the Pacific have the necessary skills to produce, disseminate and use gender statistics widely, including for SDG monitoring, members of the Network for the Coordination of Statistical Training in Asia and the Pacific agreed to the creation of a subgroup on gender statistics training.

During the “Seventh Workshop on Forging Partnerships for Statistical Training in Asia and the Pacific: Effective Collaboration for Increasing Availability, Access and Use of Quality Gender Statistics”, participants identified key training priorities and formulated the terms of reference of the subgroup, as per the paragraphs below. The Terms of Reference will be effective from 2018 to 2020, when the work of the subgroup shall be assessed and a decision shall be made regarding its continuation or the adjustment of its terms of reference.

a) Roles and Responsibilities

In line with the key priorities of the Network, which also align with the overall goal of the Making Every Women and Girls account (MEWGC)’s programme¹ (Gender statistics are available and analyzed to inform policy making, advocacy, and accountability for delivering gender equality and women’s empowerment in Asia and the Pacific), the subgroup shall support the regional development and implementation of training on gender statistics by:

- Setting up the necessary mechanisms for jumpstarting the implementation of the group’s work;
- Facilitating information-sharing regarding training on the production, dissemination and use of gender statistics for SDG monitoring;
- Promoting coordination among statistics training providers, particularly at national and regional levels, but also with the global statistical system as needed, for providing training on gender statistics. Coordination shall be promoted by facilitating access to:
 - o available and planned training on the production, dissemination and use of gender statistics especially for SDG monitoring in Asia and the Pacific;
 - o available training resources including financial, experts and trainers and training materials;
- Contributing to the development of a training framework on gender statistics following a results-based-management approach;

¹ UN Women Flagship Programme Initiative: Making Every Women and Girl Count (MEWGC) aims to affect a radical shift in the availability, accessibility and use of quality gender statistics to inform policy, advocacy and accountability for delivering gender equality and women’s empowerment commitments in the SDGs, CEDAW, the Beijing Platform for Action and other national priorities. UN Women ROAP intends to deliver the regional programme effectively in partnership with other UN agencies’ regional offices, intergovernmental organizations and national stakeholders; as well as building up on existing initiatives at the regional and global levels. The project will contribute to the overall goal of gender statistics being available and analyzed to inform policy making, advocacy, and accountability through three key components: 1) supporting a supportive and well-coordinated policy environment to ensure gender-responsive localization and effective monitoring of the SDGs; 2) enhancing the availability of quality, comparable, regular and accessible gender statistics; and 3) supporting users to analyze as well as advocate for data to inform policies and advocacy and to promote accountability.

- Contributing to the development and improvement of specific training programmes to address current gaps in training needs in Asia and the Pacific. In particular:
 - o Develop training curricula on gender statistics specifically and training curricula for the integration of gender across existing statistical training;
 - o Make recommendations on training content, modality and materials on gender statistics;
- Promoting collaborative implementation of training programmes on gender statistics among training providers in the Asia-Pacific region.

b) Functions

To fulfill the subgroup's roles and responsibilities, its functions shall include:

- To convene regularly, in person or remotely, to share information, review updates and discuss progress and challenges regarding the subgroup's work programme and other training initiatives on gender data production, dissemination and use;
- To formulate and implement an advocacy strategy to highlight the importance of standalone training on gender statistics, as well as the integration of gender components across existing statistical training;
- To develop and maintain repositories of training resources and training experts on gender statistics, which shall be informed and contribute to the Network's existing repository on statistical training;
- To assess gender statistics training needs in countries in the region, at national and sub-national levels, including through dialogue with users;
- To develop a set of priority areas for training on gender statistics in Asia and the Pacific based on needs assessment;
- To carry out a mapping of existing training resources and training needs and priority areas;
- To design practical guidelines for the implementation of training on gender statistics in the region. The scope of this work shall include the design of a framework for trainings, as well as establishing various details pertaining to priority training programmes, including content, duration, modality of training, language considerations, level and profile of participants, and potential implementing partners.
 - o The design of these guidelines shall take into consideration existing best practices in each of the thematic areas and on training more broadly.
 - o A key component of these guidelines should cover training of trainers.

c) Composition

The subgroup shall comprise gender data users, producers and trainers/training institutions. Among others, these might include representatives from national statistical offices (NSOs), training institutes, ministries of women and other relevant ministries, academic institutions, civil society organizations and development partners. In addition, other stake holders involved in the production and use of gender statistics might be invited to advice the subgroup occasionally and based on the topic of discussion.

For the selection of members of the subgroup, consideration shall be given to the following criteria:

- Representation of both gender data users and producers;

- A maximum of 15 members, at least 3 of which should be data users;
- Representatives from MEWGC pathfinder countries² should be granted the possibility of membership when requested;
- All existing specialized gender statistics training centers should be granted the possibility of membership if desired, within and beyond the region;
- Members should represent, ideally, all four ESCAP sub-regions;
- Members shall have expertise on training curriculum development, training delivery, gender data production or gender data use;
- Preferably, institutional members will be expected to have decision-making power within their own organizations, particularly regarding broader training commitments
- Membership will only be considered if members commit to participate actively on the discussions and work of the subgroup. In connection to this, members will be expected to attend the subgroup's scheduled meetings, make timely decisions, contribute written inputs as required, and take timely action to ensure the work of the subgroup is not held up;
- Other private sector or academic institutions might be invited to participate in discussions of the subgroup on an ad-hoc basis as needed.

d) Modality

Similar to other subgroups within the Network, each meeting of the subgroup will be chaired by one of its members in attendance. Modalities for chairing (including rotation frequency, time period between nominations and specific responsibilities of the chair) will be discussed during the subgroup's organizational meeting. Key decisions regarding the subgroup's work shall be made by consensus. In the event of a tie, the assigned chair will intervene to reach an informed and evidence-based decision in line with the subgroup's members' views.

UN Women's Regional Office for Asia and the Pacific will act as the subgroup's secretariat by convening meetings as needed, supporting some of the subgroup's logistical costs and facilitating information sharing among the members. To achieve its objectives, the subgroup might consider the creation of task teams that will be in charge of key deliverables. All the subgroup's results will be reported to the Network at least once a year, during the annual Network's meeting, to inform Network members on the subgroup's outcomes and to receive guidance and approval for future works.

Coordination with other existing groups in the field of gender statistics and of training, including the IAEG-GS and the relevant groups within UN Regional Commissions, shall also take place to avoid duplication and align efforts. Such coordination efforts could take place within the auspices of the UN Statistics Commission.

Membership will be established based on country diversity and relevant skills of applicants. Interested countries are expected to nominate/forward the request to either national statisticians, representatives from line ministries, personnel from training institutions, academicians or representatives from civil society organization with experience in producing or using gender statistics.

² Currently, pathfinder countries of the MEWGC in Asia-Pacific include Bangladesh and Nepal. As the programme evolves in future years, the group of countries might broaden.

Initial workplan for the subgroup

Discussions held during the workshop highlighted a set of activities that should conform the subgroup's initial workplan (to be completed between 2019 and 2021) in an effort to achieve its key responsibilities and functions. Namely,

- a) First meeting of the subgroup: an organizational meeting shall take place on 15 January 2019, where specific assignments for the subgroup and modalities of work will be agreed upon and established.
 - Calendar of events: During its first meeting, the subgroup should further develop a tentative calendar of events and calendar management modalities to ensure periodic coordination meetings of the subgroup take place on a timely manner. Identify the tasks to be done to attain set outcomes and members who could take lead of a particular task.
 - Training needs and resource mapping: During its first meeting, the subgroup should begin work to develop a questionnaire for distribution across NSOs, line ministries, training institutions, academia, civil society and other relevant stakeholders to assess existing training needs pertaining to gender statistics for SDG monitoring in Asia and the Pacific. The questionnaire should inquire about existing training resources and priority gender statistics-related training needs in each country. Particular attention should be paid to training areas in connection with the MEWGC programme, ESCAP's Gender Policy-Data Integration programme, and data production, dissemination and use in connection to gender-specific SDG indicators. A repository of existing training resources for the collection, dissemination and use of gender data should be developed in view of the questionnaire's responses. Similarly, a repository of existing training experts should also be built. SIAP will support in the dissemination of the questionnaire and UN Women will support on the management of responses.
- b) Second meeting of the subgroup: in view of the findings distilled from the questionnaire's responses, a consultation will be set up with the support of UN Women and SIAP so members of the subgroup can decide on a key set of priority areas for gender statistics training. During this meeting, the modalities for the development of a training curriculum on gender statistics should also be finalized.
- c) Development of training curriculum on gender statistics: Based on the priority areas and on literature review of existing information, the subgroup should meet (in person or remotely) as needed to design:
 - A comprehensive framework or training strategy for the development and implementation of training on gender statistics. This framework shall cover both general training for non-expert data users, and more technical training for experienced users and producers of gender statistics.
 - A handbook or a set of documents with specific guidelines on course content for gender statistics training. These guidelines will make up various training curricula: A broader curriculum on gender statistics, and separate thematic curricula with information on how to implement related training for each of the priority areas.
- d) Training implementation plan: the subgroup shall design an implementation plan to ensure the sustainability of utilization of the drafted materials/curricula. The development of the implementation plan shall begin in parallel to the development of the curricula, but will only be finalized after the curricula are completed. Training activities, however, might start taking place before the full completion of the plan, as needed.

- e) **Advocacy:** the subgroup shall develop an advocacy plan to promote the integration of gender across existing and new statistical training initiatives, and to highlight the need to implement specialized training on gender statistics. The advocacy plan might include participation in existing statistical events, convening of user-producer dialogues, and the organization of a workshop to present a model curriculum for training on gender statistics once finalized.

Wider workplan for the subgroup

Discussions held during the workshop also highlighted a set of strategic priorities for the subgroup to undertake. Such strategic priorities should inform the overall work of the subgroup, including its initial workplan. Long term strategic priorities shall include:

- a) **Integration of gender components across other forms of statistical training:** Following a revision of the content of existing training, the subgroup should prepare guidelines for the review of the course content of existing training for possible integration of gender concepts across such training. Once prepared, the guidelines shall be sent to all relevant training institutes to review course outlines. In connection to this and as an ongoing activity, the subgroup should also facilitate the sharing of information across training institutions to share lessons and good practices regarding the integration of gender statistics into course outlines.
- b) **Integration of gender across NSO training plans:** The subgroup shall develop guidance for NSOs to integrate comprehensive gender strategies across NSO training plans. National training institutes (NTIs) shall support the NSO by disseminating guidance materials and providing hands-on training for gender integration in statistics strategies.
- c) **Developing a tracking system for emerging areas/changing needs:** to respond to changing needs and identify emerging needs regarding statistical training, the subgroup should establish a mechanism for training institutes to submit post-training information regarding challenges encountered and changes identified in training priorities. The subgroup's secretariat shall consolidate these issues and this information shall be used to guide the subgroup's workplan.
- d) **Establishing a system of training reports:** the subgroup should utilize the tracking system for NSOs and training institutions to report on the details of gender statistics trainings conducted. This should enable the subgroup to monitor the frequency of such trainings and ensure that at least one gender statistics training is implemented by the NSO every year.
- e) **Ensuring the implementation of training for gender data analysis for policy making:** The subgroup shall work with NSOs, policy makers and training institutions to ensure at least one training is conducted in each country regarding gender data analysis and use for policy making. Where NSOs are unable to fund such training, the subgroup shall try to suggest partnerships with potential donors to support such training. UN Women's training center may facilitate the implementation of some such training, including by utilizing online platforms.
- f) **Long term advocacy strategy:** with UN Women's support, the subgroup shall establish in 2019 an advocacy strategy to ensure the importance of specialized training in gender statistics, as well as that of integrating gender across other statistical training, are fully recognized. The subgroup should also ensure this advocacy strategy is taken forward by countries in the long term by ensuring the issues remain relevant to changing national needs; and thus revising the strategy if and when necessary.

- g) Presenting the subgroups work in future events: the subgroup should seize upcoming opportunities to brief partners and stakeholders on progress made regarding training on gender statistics. Some such events might include future meetings of the Network on Statistical Training, meetings of SIAP's Governing Council, and meetings of ESCAP's Committee on Statistics.

Tentative details for the delivery of the initial workplan can be found in the table below. These details are tentative and might be revised at the organizational meeting of the subgroup:

Output	Key activities	Completion date	Lead agency	UN Women's contribution
Nominations for participation in the subgroup	Submit nominations	31 Oct 2018	UN Women/SIAP All entities	Compile nominations and determine membership
Organizational meeting of the subgroup	Calendar of events, leading implementers for each task and modalities Questionnaire for needs/resource mapping	15 Jan 2019 16 Jan 2019	UN Women/SIAP	Meeting logistics and costs
Training needs and resources mapping	Administer questionnaire Analyze data	Mid Feb 2019 (End April responses) End May 2019	SIAP & UN Women UN Women	Support on questionnaire design and management of results (including analysis)
Develop repository of experts and repository of resources	Liaison with countries for compilation of resources	End June 2019	UN Women (consultant)	UN Women to facilitate engagement of a consultant to build repositories
Promote the integration of gender across existing/planned training initiatives	Draft guidelines for the integration of gender Share guidelines with all training institutes and encourage revision of course outlines Incorporate related changes by training institutes Information sharing among	Feb 2019 March 2019 Sept 2019 Ongoing	Task leaders & UN Women & SIAP Chair, UN Women and SIAP Training institutes Chair & the subgroup to	Set up web meetings and compile contributions in coordination with task leaders; Liaise with training institutes and provide support with the help of SIAP

	training institutions integrating gender statistics into course outlines		facilitate	
Second meeting of the subgroup	Discuss questionnaire results, identify key priorities Establish working groups for each area Finalize modalities for curricula development Discussions about training implementation plan Draft advocacy strategy	End July 2019	Task leaders of the subgroup, UN Women & SIAP	Meeting logistics, costs and preparation of background materials
Curricula development	Design of a training strategy for gender statistics (for different levels of expertise) Draft guidelines on course content (generally on gender statistics and specifically on key priority areas) Finalize training implementation plan Finalize advocacy strategy	Sept 2019 Dec 2019 Dec 2019 Dec 2019	Task leaders, UN Women and SIAP (with active participation from members)	Financial support for in-person meetings and secretariat role for coordination, including organizing web meetings and sharing of resources
Integration of gender across NSO training plans	Disseminate guidelines on training strategy among NSOs NSOs and NTIs adopt gender	Oct 2019 Begin Jan 2020	NTIs & NSOs	Coordinate with SIAP to assess gender content of existing training; coordinate with the subgroup to gather proposals for gender mainstreaming into

	statistics training strategies			training activities; support delivery
Tracking system to adapt to changing needs	Set up a tracking system for training institutes to submit post-training information The subgroup consolidates the issues and identifies emerging areas	March 2019 Rolling basis	NTIs	UN Women and SIAP to support coordination with NTI and consolidate issues
Periodic implementation of training on gender statistics	Utilize tracking systems to submit reports to the subgroup to ensure sustainability and enough periodicity Follow up with NTI to ensure at least one gender statistics training workshop is delivered (gender statistics main focus, on gender data production, dissemination or use)	January 2020 Quarterly	Chair of the subgroup and UN Women	UN Women and SIAP to coordinate communications and inputs from NTIs, and to liaise with chair for communications regarding quarterly updates
Implementation of international gender statistics training workshop	NSO organizes and delivers at least one international workshop on gender statistics	2020	NSO/NTI	UN Women to support NSO and NTI to organize international training, enable liaison with partners
Identify events where the work of the subgroup can be highlighted	Share information among the subgroup members regarding upcoming events (Meeting of the Network, Session of the Governing Council of SIAP, ESCAP Committee on Statistics, UN Statistical Commission, etc.)	As relevant	Chair, UN Women and SIAP to facilitate information sharing	UN Women to support information sharing